

**GOVERNMENT OF ANDHRA PRADESH**  
**A B S T R A C T**

Submission of revised estimate/ administrative proposals to the Government detailed instructions – Issued.

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**MUNICIPAL ADMINISTRATION & URBAN DEVELOPMENT (UBS) DEPARTMENT**

G.O.Rt.No.875

Dated: 18.07.2011

Read the following:

- 1.G.O.Ms.No.94, I & CAD Department, Dated:1.7.2003
2. G.O.Ms.No.504, MA&UD (A1) Department, Dated:12.7.2007

**ORDER:**

It has come to the notice of the Government that some of the municipal commissioners are not following the government instructions issued in the references 1<sup>st</sup> and 2<sup>nd</sup> read above in respect of calling and finalizing tenders for different works. The Government views such deviations very seriously.

2. Further, implementing agencies and Head of Departments are submitting proposals for revision of estimates without furnishing detailed information. Lot of time is wasted in obtaining required information and such delay may add further escalation of the cost and delay in completion of the project.

3. In order to stream line, processing of revised estimate proposals, following instructions are issued:-

- I. All proposals for revision of estimate/ administrative sanction shall be submitted duly furnishing required information in the format and checklist enclosed to this order.
- II. All proposals for revision of estimate/ administrative sanction shall be submitted to the Technical Committee constituted as below for scrutiny:

Md.Imtiaz, Chief Engineer, O/o APUFIDC, Hyderabad	: Chairman
Sri Ch.Mallikarjunudu, Dy.CE, O/o ENC(PH)	: Member
Sri G.M.Manohar, CGM, HMWSB, Hyderabad	: Member
Concerned Superintendent Eng. & Implementing agency	: Member-Convnor

- III. After scrutiny by the Technical Committee proposal shall be submitted to the Government through concerned Heads of Departments with the remarks of the Technical Committee and recommendation of Heads of Departments. In case of JNNURM and other works where funds are released through APUFIDC, proposals shall be submitted through APUFIDC.

4. Government further reiterates that instructions issued in the reference 1<sup>st</sup> and 2<sup>nd</sup> read above shall be followed scrupulously while calling and finalizing the tenders and executing the works including EPC system for works costing more than Rs.10.00 crores. Further, in case of the such works where estimate sanctioned is less than Rs.10.00 crores, but on revision, it exceeds Rs.10.00 crores, proposals shall be submitted to the Government for approval of revised estimate. For works costing more than Rs.2.00 crores and less than Rs.10.00 crores, tenders shall be scrutinized and approved by the Commissioner of Tenders (COT) as per the provisions of the orders issued in the reference 1<sup>st</sup> read above.

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5. The above instructions shall be followed scrupulously by all implementing agencies in Municipal Administration and Urban Development Department including all Urban Local Bodies (including Greater Hyderabad Municipal Corporation, Greater Visakhapatnam Municipal Corporation and Vijayawada Municipal Corporation), Urban Development Authorities and Hyderabad Metropolitan Water Supply and Sewerage Board, Engineer-in-Chief (Public Health), APUFIDC.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

Dr.VIJAY KUMAR  
PRINCIPAL SECRETARY TO GOVERNMENT (FAC)

To

The Commissioner and Director of Municipal Administration, Hyderabad.

All the Commissioners of Municipal Corporations & Municipalities through  
Commissioner and Director of Municipal Administration, Hyderabad.

All Urban Development Authorities in the state.

The Commissioner, Greater Hyderabad Municipal Corporation.

The Commissioner, Greater Visakhapatnam Municipal Corporation.

The Commissioner, Vijayawada Municipal Corporation.

The Commissioner, Tirupathi Municipal Corporation.

The Metropolitan Commissioner, HMDA, Hyderabad.

The Managing Director, HMWS&SB., Hyderabad.

The Managing Director, APUFIDC Ltd., Hyderabad.

The Special Officer & Engineer-in-Chief (Public Health), Hyderabad.

The Director of Town an Country Planning, Hyderabad.

Copy to:

The P.S. to Principal Secretary (UD) to Government

The P.S. to Secretary (MA) to Government

The P.A. to Special Secretary to Government.

Sf/Sc

//FORWARDED BY ORDER//

RESEARCH OFFICER

**Checklist for Statements to accompany the revised sanction:**

Sl. No.	Item	Enclosed	Remarks
		Yes	No
1.	Certified copy of the DPR enclosed		
2.	Certified copy of the Agreement along with Bill of Quantities enclosed		
3.	Specific reasons necessitating the deviations enclosed		
4.	Reasons for not contemplating the deviation at the time of preparation of DPR enclosed		
5.	Reasons for contemplating such deviation at the time of obtaining Technical sanction enclosed		
6.	Copy of proceedings of competent authority approving the deviation		
7.	Whether council resolution for the additional financial commitment (in the form of loan to ULB) obtained		
8.	Brief note on the outcome of the project: a. As per approved DPR, b. Without the deviation, c. with deviations now proposed. (*note: shall be indicated in physical numbers and in percentage of the benefits to accrue to the citizens)		
9.	Whether revised DPR necessary		
10.	Delay – Approval of competent authority obtained		
11.	Penalties levied (amount to be indicated in remarks column)		
12.	Whether the agreement is in currency		
13.	Payments made to other line departments (Revenue, R&B, Railways, telephones, Irrigation etc.)		
14.	What is amount billed under: a. BOQ items b. Outside BOQ items (amount to be indicated in remarks column)		
15.	Value of items not executed (amount to be indicated in remarks column)		

\*Note; the outcome of the projects in respect of the different sectors shall be indicated as follows:

**Water Supply:** quantity of water added, Quality of Water, no. of House Service connections (HSCs) issued, reduction in NRW, Providing Meters, LPCD before the

project – after the project, service area improved as percentage to the total area, O&M cost before the project – after the project, whether the ULB is having the manpower to take over the new asset.

**Storm Water Drains:** Length of SW drains in kms for all sections, Reduction of flooding, linkage to outfall.

**Sewerage:** quantity of MLD collected, no. of service connections provided, Quantity treated, Coverage of service area, environmental issues attended, O&M cost before the project – after the project, whether the ULB is having the manpower to take over the new asset.

Dr.VIJAY KUMAR  
PRINCIPAL SECRETARY TO GOVERNMENT (FAC)

Statement - showing the deviations in quantities of components included in the BOQ attached to Agreement and for supplemental/ additional items																			
Sl. No.	description of Item	As per BoQ			As per BOQ			Supplemental / Additional items			Items not executed			excess amount	short amount	Specific Reasons necessitating deviation or supplemental/ additional items	Why it was not contemplated in the DPR	Why it is not contemplates while according TS	Remarks
		Qty.	Rate	Amount	Qty.	Rate	Amount	Qty.	Rate	Amount	Qty.	Rate	Amount						
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20

**Dr. VIJAY KUMAR**  
**PRINCIPAL SECRETARY TO GOVERNMENT**

(FAC)